

SOUTHWEST SPECIAL RECREATION ASSOCIATION
12521 SOUTH KOSTNER
ALSIP, IL 60803

MINUTES OF REGULAR MEETING

April 21, 2010

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:10 a.m. by Director Gleason. The meeting was held at Justice Park District, Justice, Illinois.

ROLL CALL

Present at roll call were:

POSEN PARK DISTRICT	TJ WHITCOMB
PALOS HEIGHTS RECREATION DEPT.	MIKE LEONARD (arrived later)
ALSIP PARK DISTRICT	JEANNETTE HUBER
WORTH PARK DISTRICT	CARLO CAPALBO
SUMMIT PARK DISTRICT	TOM SUHS
MIDLOTHIAN PARK DISTRICT	EVELYN GLEASON
JUSTICE PARK DISTRICT	JOE VALLEZ
VILLAGE OF MERRIONETTE PARK	BRENDA DZIALLO

SWSRA STAFF PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
MARGE COZZONE	BUSINESS MANAGER
WILL HELLING	RECREATION SPECIALIST
DENISE IWINSKI	MARKETING COORDINATOR

ABSENT:

BLUE ISLAND PARK DISTRICT	JANE KAWANNA
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ADDITIONS OR REVISIONS TO THE AGENDA - None.

CITIZENS TO BE HEARD - None

APPROVAL OF MINUTES OF MARCH 17, 2009

Motion made by Director Huber to approve Minutes of Regular Meeting held on March 17, 2010. Motion was seconded by Director Capalbo. All Directors were in favor; none opposed.

APPROVAL OF TREASURER'S REPORT

The Treasurer's Report was presented by Director Huber. Director Capalbo made a motion to approve the Treasurer's Report with a combined ending balance of \$246,905.58. The motion was seconded by Director Dziallo. Roll was called with all directors voting yes. The motion carried, 8—0.

EXECUTIVE DIRECTOR'S REPORT

A. COMCAST/WORTH

Executive Director Chesna explained that we are still having problems with Comcast and keep going offline. After they came out and repaired something externally, it seems to have corrected it. Now we will need to purchase an additional IP phone for Will at Worth so that we can transfer calls directly to his desk instead of Erin's.

B. WALK, RUN OR ROLL RACE UPDATE

Lori said that we currently only have two athletes registered for the race. We are still expecting to hear from a couple of other SRAs. The Area 7 Special Olympics Track & Field Meet on May 1st is a big conflict and preventing some from signing up for our race. The registration deadline is April 29th, so there is still time for others to register. Lori had to order the medals and T-shirts, so she went ahead and ordered 48 of each without dates.

C. PACE CONTRACT

Lori advised that after our attorney made some changes to the contract, Lori signed it and returned it to PACE. Our payment will drop to \$100, so the budget was adjusted.

D. ALSIP PARK DISTRICT

SWSRA was planning to host a booth or activity again this year at the Alsip Fun Fest which takes place in June. Director Huber asked if this year we could host Bingo. We are looking into securing a Bingo license. All of the proceeds would go to SWSRA!

E. FALL BROCHURE IDEAS

We are already planning our fall brochure, so maybe we are ahead of the game, but we are looking to include any events that you may have coming up that you repeat every year. We have added a new "community events" page so we can advertise your free events to our clients and we could offer them in our book with a small fee for supervision. We could carry a banner in your parade if you have one. We are interested in anything from September thru December.

F. COMMUNITY EVENTS

Lori also asked the Executive Board members to think about SWSRA if they are doing a booth in their community. Maybe we could share it, or get a booth of our own. SWSRA would like to "tag along" to schools, chamber events, etc. If we can't attend, we could send along some materials for the booth.

G. SWSRA CELEBRATES 30 YEARS IN 2011!

SWSRA is going to turn 30 next year. We had a big fundraiser for our 20th and our 25th, and the staff is already brainstorming ideas to celebrate this one. If you have any ideas, please let us know. It will be here before we know it.

H. 2010-2011 BUDGET – See Update Attached

Director Whitcomb noticed a correction to the budget and suggested a remedy to move excess funds from Program Refunds and create a new line item "Recreation Contingency." Executive Director Chesna thought that this was a good idea. A couple of other questions were addressed. Director Huber made a motion to approve the budget with the change of moving the program refund amount. Director Whitcomb seconded the motion. Roll was called with all directors voting yes. The motion carried, 8—0.

I. APRIL – CHANGE OF OFFICERS (Covered under New Business.)

ATTORNEY'S REPORT - Received letter recommending that we sign the agreement with PACE.

CORRESPONDENCE – Received letter from Peter Murphy awarding SWSRA a \$1,000 grant from the Power Play Program. We also received a letter from Business Insurance Underwriters regarding the health bill summary.

COMMITTEE REPORTS

A. RECREATION

Will Helling presented the Recreation Report which covered the new program season (17 running out of 19 being offered!) as well as two special events: The Albanese Candy Factory and the Oak Lawn Theatre Group. The Support Group that was scheduled to go to SEASPAR in Darien for their Eagles program was cancelled due to low registration. Will also reported on all of the cleaning and maintenance for our vehicles as well as an update on day camp preparations and hiring. Coincidentally, Will Helling was named Employee of the Month for the huge contribution he has made to SWSRA after only being here a few short months!

B. FINANCE

1. Approval of Bills & Payroll

Motion made by Director Huber to approve bills for the month of March, 2010 in the amount of \$16,393.91. Motion was seconded by Director Gleason. Roll was called with all Directors voting yes. The motion passed 8 —0.

C. PLANNING & POLICY

D. PUBLIC RELATIONS

Denise Iwinski reported that she attended an SRA Marketing Roundtable. Denise also shared a booth with SSSRA at St. Xavier, and attended the School District 104 board meeting to give Tom Dixey his award. She met with the Allegra Company to compare pricing on promotional materials and our brochure. Channel 4 interviewed Denise about SWSRA, along with Tom Strack (Walk, Run or Roll participant) and Sean O'Shea (a Charity runner for SWSRA). Denise is currently working on the 30th anniversary logo and tagline.

OLD BUSINESS - Motion made by Director Gleason to approve Minutes of the Executive Session held on March 17, 2010. Motion was seconded by Director Whitcomb. All Directors were in favor; none opposed.

NEW BUSINESS

We are having a meeting on Monday with John Nebor, Superintendent of District #109, to see if we can start the After-School program in his district. He said that we shouldn't do any PR until he gets approval. Director Vallez advised that he had talked to John Nebor recently about a new initiative and was told he would give him "anything he needed." The Summit program is working out great, and we had tried to do it in Blue Island.

Changing of officers took place. The newly appointed officers for the 2010-2011 fiscal year are: President, Evelyn Gleason; Vice President, Jeannette Huber; Secretary, T.J. Whitcomb; and Treasurer, Carlo Capalbo.

OPEN TO THE PUBLIC: None.

ADJOURNMENT

Motion was made by Director Whitcomb to adjourn the meeting. Motion was seconded by Director Huber. All Directors were in favor, none opposed. Meeting adjourned at 11:05 a.m.

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